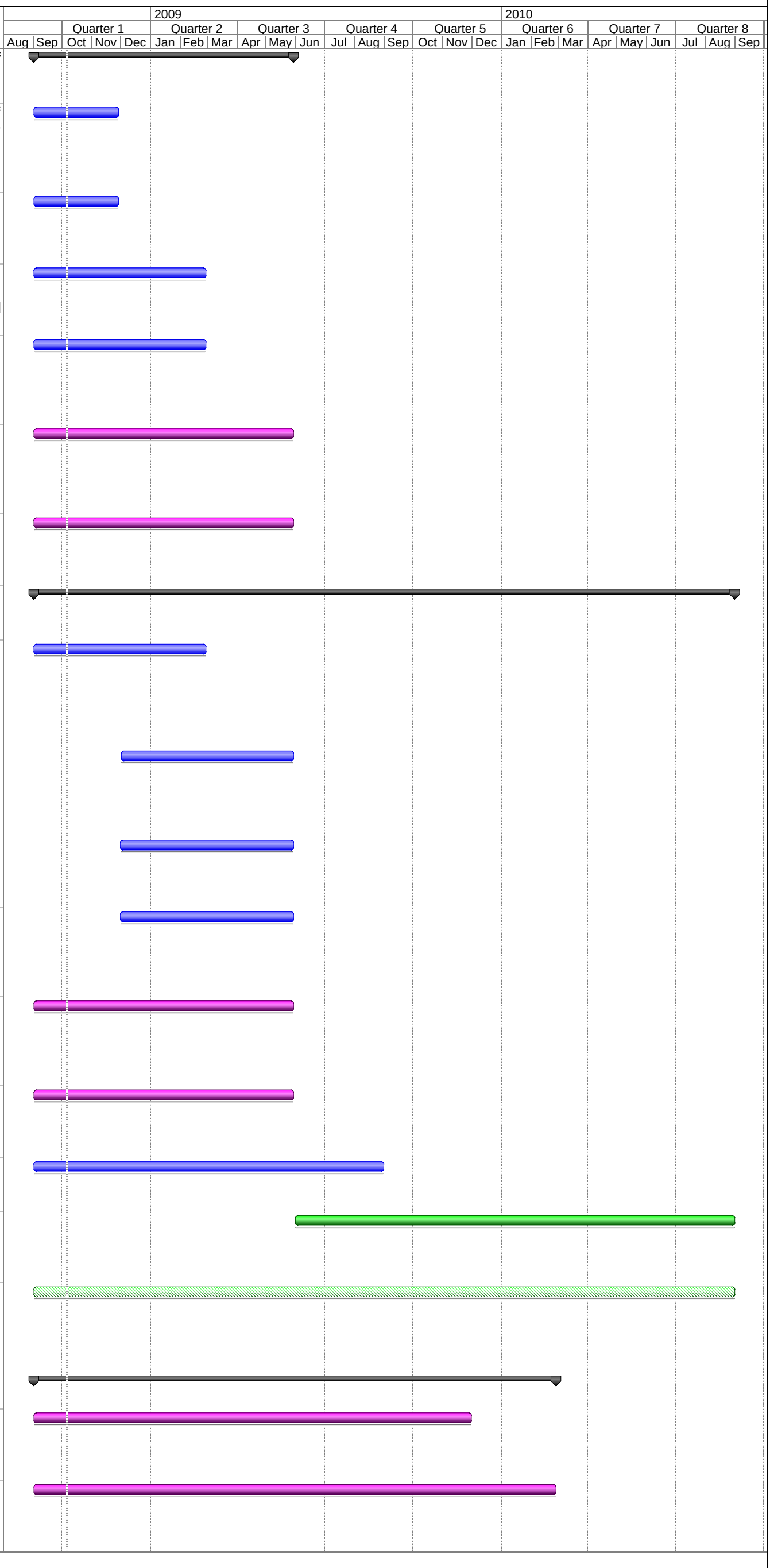
Group 2:
PIP Strategy II: Strengthen Policy and Improve Practice to Ensure Safety of Children

ID	Task Name
1	**A. Develop and distribute to intake staff statewide quality screening intake tool**
2	Develop and distribute a uniform set of questions to be used by intake staff for referrals of suspected child abuse or neglect
3	Revise/update policies and/or practice regarding quality intake & screening, to include response urgency
4	Update screening/intake policies and/or practice protocols in ODIS (web-based policy manual) as adopted
5	Send email blast notification(s) to Social Services staff regarding updated screening/ intake policies and/or practice and posting
6	Provide training on revised screening and intake process for screening and intake staff and supervisors for all regions
7	Incorporate quality intake and screening tools into new worker and new supervisor training
8	**B. Improve ongoing risk and safety assessment tool usage statewide**
9	Obtain consultation from National Resource Center for Child Protective Services as well as courts and agency staff using risk assessment tool more effectively
10	Update/enhance policies and/or practice based on input from NRC-CPS related to risk assessment process
11	Update risk assessment policies and/or practice in ODIS (web-based policy manual)
12	Send email blast notification(s) to Social Services staff regarding updated risk assessment policies and practice and posting
13	Provide CPS and Family Preservation training for supervisors and front line staff for all regions on revised risk assessment process
14	Incorporate risk assessment trainings into new worker and new supervisor training
15	Track the practice of continuous re-assessment
16	Identify and address common practice issues related to re-assessment
17	Update SHINES data collection system to reflect any change in risk assessment as needed and as funding is available
18	**C. Improve case documentation**
19	Provide training for supervisors and front line staff for all regions on documentation and case records
20	Incorporate documentation training into new worker and new supervisor training



Blue - Deputy Director for Policy & Practice
Green - Deputy Director for Field Operations
Purple - Education & Training Section Director